

**Letter E:
Request for Partial Payment of Personal Property Loss**

***Named Insureds
Insured Address***

Date of Letter

Claims Adjuster (or possibly To Whom It May Concern)
Claims Email (if used)
Insurance Company
Claims Address

RE: Request for Partial Payment of Personal Property Loss

***Named Insureds; Insured Address; Insurance Company; Homeowners Policy Number
and Automobile Policy Number; Date of Loss;
Claim Number(s) (if Applicable)***

Dear ***Claims Adjuster (or possibly To Whom It May Concern):***

My name is [Name of Person Signing Letter]. Along with my spouse/partner [Name of Spouse/Partner], we previously notified you of loss to our home, outbuildings, personal property and automobiles as a result of the Woolsey/Camp Fire. We provided this notice and proof of loss via email/letter dated [date of letter]. You have opened claim numbers [list claim numbers].

By letter dated [date of letter], we also requested an advance of 25% of our Coverage C: Personal Property limits under our Homeowners' Policy (which would have been \$DOLLAR). Although the California Department of Insurance recommends ***Insurance Company*** issue this advance on our personal property coverage, you refused to do so. We are not sure why you refused to help us after this tragedy.

Therefore, we are submitting a request for the immediate partial payment of the personal property losses identified on the personal property inventory attached as Exhibit A. The total of this partial personal property loss is \$DOLLAR. This is only a partial and very limited inventory of personal property damaged/destroyed as a result of the fire. Because you refused to give us the advance recommended by the California Department of Insurance, I have no choice but to submit a partial inventory, so we have funds to replace the essential items we need for daily living. **THIS IS NOT A COMPLETE INVENTORY. WE WILL BE SUBMITTING ADDITIONAL PERSONAL PROPERTY INVENTORIES AS WE COMPILE THE INFORMATION.** [Additionally, we submitted this inventory using a generic form because the California Department of Insurance has asked ***Insurance Company*** to waive the requirement of using its specific form.]

If there are any additional forms, information, or documents you need to authorize our partial personal property claim, please send them to me at the address or email below along with detailed instructions about what you need. However, consistent with the California Department of Insurance's existing guidance, I hope that **Insurance Company** understands the difficult event we have lived through and does not decide to overwhelm us with needless and irrelevant paperwork.

Because we have been displaced from our home, please send all communication to the following email or address:

Named Insureds
Temporary Address
Phone Number(s)
Email address(es)

As you might expect, this payment of our personal property claim is very important to us. If there is a mechanism to directly deposit this payment into our bank account, please contact me with the details. Otherwise, please make sure you send me an email or call me when any payment is on the way.

I look forward to **Insurance Company** fulfilling its promises to us under our insurance policy and fully complying with all California regulations and its duty of good faith and fair dealing.

Sincerely,

/s/

Your Name

Cc: Insurance Agent (via email)